第１号様式

**伺　　　　　　書**

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| 簿冊番号 |  | 発信年月日 | ・　　・ | | | | | 処理区分 | | □重要　　□至急　　□秘 | | | | |
| 発信番号 | 小・中学校第　　号 | | | 保存 | | □永年　□10　□5　□1　□その他（） | | | | | | | | |
| 起案年月日 | | 決裁年月日 | | 起案者 | 職名 | | | |  | | | | | |
| ．　　． | | ．　　． | | 氏名 | | | | 印 | | | | | |
| 下記について次のように  □照会　□回答　□報告　□実施  □申請　□通知　□決定　□  してよろしいか、お伺いする。 | | | | | | | 審査決裁 | 校長 | | | 教頭 |  |  |  |
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| 宛先 |  | | | | | | 合議 |  | | |  |  |  |  |
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